



Behaviour Code

At HEADFORT we aspire to be the following:

Respectful: (for ourselves; for others; and our community)

- We show respect for ourselves and others
- We listen and speak to others appropriately, and are accepting of their opinions
- We go beyond our self-interests to find ways to serve the needs of others, and are accepting of different beliefs and cultures.
- We show kindness, compassion and courtesy, and work together to build a community where everyone is valued
- We respect the environment in which we learn
- We uphold the good name of the school and wear our uniform with pride.

Responsible:

- We are persons of integrity.
- We are responsible for achieving the highest possible learning outcomes.
- We show personal organisation by being punctual to school and by equipping ourselves for successful learning.
- We take an active role in school life, and care for our environment so that we can benefit from it.
- We are responsible for the choices we make.
- We intervene and remind others of their standards of self-discipline and personal responsibility.
- We have a loyalty and a sense of belonging to our school.

Resilient:

- We show resilience in our own learning
- We readily seek advice and guidance from others, and learn to adapt when we make mistakes
- We recognise the importance of working independently and collaboratively, and have faith in ourselves and in others
- We strive to be the best we can be, and show curiosity, determination, and resolve
- We view the future with optimism, and are active citizens in our school community.

All members of the school community shall be kind, respectful, responsible, and self-disciplined. We aim to support each other to be the best people we can be. We work together to maintain a safe and pleasant learning environment.

We expect pupils and parents to follow this code of conduct:

- Support and abide by the school mission and values
- Abide by the school's policies and procedures, including financial and administrative requirements
- Show respect for people and property
- Be cooperative
- Take responsibility for their actions including their learning
- Follow directives/instructions from staff
- Be honest in their academic work
- Support the learning of others by exhibiting considerate behaviour such as listening and not disrupting classes
- Avoid harassment of any kind, and report any observed harassment



- Refrain from using profane or abusive language or gestures
- Be sensitive to and tolerant of others
- Refrain from conspicuous outward displays of physical affection
- Abide by the disciplinary steps taken to deal with unsatisfactory behaviour
- Ensure that the school remains a pleasant, safe and clean environment
- Comply with immigration and other regulatory requirements that may be applicable

Parents, teachers, administrators and other members of the community are also expected to act as good role models. Any concerns should be brought directly to the attention of the appropriate person, avoiding rumours and speculation. Concerns presented in good faith and through appropriate channels will be addressed conscientiously, and no retributive action will be taken against those who raise such concerns. Confidentiality of personal information will be respected. Headfort reserves the right to restrict or deny campus access to any parent, guardian, or other person whose behaviour is deemed disruptive, inappropriate, or unsafe.

Anti-bullying

Headfort is committed to providing a safe and secure environment for all of its members and we will not tolerate any action that undermines a person's rights in relation to this. Bullying is deliberately hurtful behaviour that is repeated over a period of time, making it difficult for the person concerned to defend themselves. It can be physical, verbal, emotional or racist and can take the form of name-calling, violence, threatened violence, isolation, ridicule or indirect action such as spreading unpleasant stories about someone. Bullying of any kind is unacceptable at our school and action will be taken when it is evident that someone is being bullied. We hope that victims of bullying will feel confident to activate the anti-bullying systems within the school to end the bullying. It is our aim to challenge attitudes about bullying behaviour and help them to change, increase understanding for bullied pupils and help build an anti-bullying ethos in the school. It is important to understand that the action taken by the school is done so in a spirit of resolution and restitution.

Headfort reserves the right to take appropriate action, including suspension and expulsion, for any behaviour, whether on site or off site (e.g. trips), which is considered detrimental to the welfare of the school, pupil body or an individual.

Such offences include:

- Bullying, including cyberbullying
- Verbal or physical aggression or threats
- harassment or inappropriate behaviour
- Possession of weapons or dangerous items such as fireworks